

**TRUSTEE MEETING MINUTES  
OF THE  
BRISTOL KENDALL FIRE PROTECTION DISTRICT  
KENDALL COUNTY, ILLINOIS  
HELD IN THE CONFERENCE ROOM, 2<sup>ND</sup> FLOOR  
103 E. BEAVER STREET, YORKVILLE, IL 60560  
THURSDAY, JUNE 10, 2021**

**REGULAR TRUSTEE'S MEETING**

**BOARD PRESIDENT JOHNSON CALLED THE MEETING TO ORDER AT 5:02 p.m. and  
DETERMINATION OF QUORUM**

Roll Call

Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea

Administration present: Chief James Bateman, Deputy Chief Tom Lindblom, Assistant Chief Tim Fairfield, Assistant Chief Jeremy Messersmith, Fire Marshall Michael Torrence, Deputy Chief Tom Lindblom recorded the minutes in the absence of Minutes Recorder Darlene Perez.

The Pledge of Allegiance was recited.

**APPROVE MINUTES OF THE MAY 13, 2021 PUBLIC HEARING MEETING**

Board President Johnson entertained a motion to approve the May 13, 2021 Public Hearing Meeting Minutes. Motion to approve by Board Secretary Yabsley. Seconded by Board Treasurer Schlapp.

Roll Call

Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea

Motion carried  
Minutes were signed

**APPROVE MINUTES OF THE MAY 13, 2021 REGULAR TRUSTEE'S MEETING**

Board President Johnson entertained a motion to approve the May 13, 2021 Regular Trustee's Meeting Minutes. Motion to approve by Board Treasurer Schlapp. Seconded by Trustee Schwartz.

Roll Call

Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea

Motion carried  
Minutes were signed

**COMMENTS FROM THE PUBLIC**

Board President Johnson asked if there were any comments from the public. There were no comments made.

**DISTRICT BILLS**

A travel/meal expense form was presented: D/C Lindblom for \$57.12 for travel reimbursement.

Board President Johnson entertained a motion to approve D/C Lindblom's travel expense. Motion from Board Secretary Yabsley and seconded by Board Treasurer Schlapp.

Roll Call

Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea  
Motion carried

A travel/meal expense form was presented: Lt. Humza Shamsuddin for a swift water class held in Wisconsin for \$100.47 for travel reimbursement.

Board President Johnson entertained a motion to approve Lt. Shamsuddin's travel expense. Motion from Board Treasurer Schlapp and seconded by Board Secretary Yabsley.

Roll Call

Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea  
Motion carried

The Board List of Bills was presented for approval:

Fire - \$43,261.17; Capital - \$6,835.61; EMS - \$6,304.72; Operations - \$54,608.82;  
Insurance - \$10,069.00; Foreign Fire Insurance Board - \$0; Memorial - \$0.00  
Total: \$79,295.93

Board President Johnson entertained a motion to approve the District bills. Motion from Trustee Schwartz and seconded by Board Secretary Yabsley.

Roll Call

Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea  
Motion Carried

**PAYROLL**

The Payroll Summary Report was presented for a total gross payroll of \$162,949.88 for the month of May 2021 for 2 pay periods.

Board President Johnson entertained a motion to approve the Payroll. Motion from Trustee Schwartz. Seconded by Board Secretary Yabsley.

Roll Call

Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea  
Motion carried

**JAMES HOWARD FROM GOVERNMENTAL ACCOUNTING TO DISCUSS THE FINANCIAL REPORT**

James Howard of Governmental Accounting presented his financial report and read it out loud. The report was placed on file.

### **INTERNET TRANSFER REPORT**

The Internet Transfer report was presented for review and placed on file.

### **FIRE MARSHAL TORRENCE'S REPORT**

B/C Torrence introduced Rand Roberts as the District's new Fire Inspector.

The Fire Marshal's Report was presented and placed on file.

### **ASSISTANT CHIEF MESSERSMITH'S TRAINING REPORT**

A/C Messersmith request approval for the following changes: Move Maurice Sandifer from Cadet to rank of Part-time Firefighter, conditional on him receiving his Basic Operations Firefighter Certification (he has one final test to take).

Board President Johnson entertained a motion to approve Maurice Sandifer from cadet to part-time firefighter. Motion from Trustee Schwartz. Seconded by Board Treasurer Schlapp.

Roll Call  
Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea  
Motion carried

The Training and TRT Report was presented and placed on file.

### **ASSISTANT CHIEF FAIRFIELD'S REPORT**

A/C Fairfield's report was presented and placed on file.

### **DEPUTY CHIEF LINDBLOM'S REPORT**

D/C Lindblom advised he had nothing to report.

### **CHIEF BATEMAN'S REPORT AND GENERAL BUSINESS**

#### **A. Presentation of Service Plaque to Richard "Shorty" Dickson**

Chief Bateman advised the presentation of a plaque for 33 years of dedication and service to the BKFPD was just presented to Shorty Dickson before tonight's meeting.

#### **B. New Ambulance in Service**

Chief Bateman advised the new ambulance will go in to service tomorrow June 11, 2021.

Chief Bateman commented on pricing for future new ambulances. He was told by the manufacturer that pricing will jump 15 to 20% in 2022. He made the comment it might be a good idea to place an order of a new ambulance before the end of the FY to save the 15 to 20% price increase. It takes a year to build and wouldn't be paid for until the 2023 budget.

#### **C. 11 New Firefighter Paramedics Sworn-in on May 29, 2021**

Chief Bateman advised 11 new District Full-Time Firefighter/Paramedics were sworn-in on May 29, 2021.

**D. Fire Commissioner's Report**

Chief Bateman advised the next Fire Commissioner's Meeting will be held on June 22, 2021 at 5:00 p.m. at Station 1 Training Room. Lt. Humza Shamsuddin will be hired on June 22, 2021 for a total of 26 District Full-time Firefighter/Paramedics at that meeting.

**E. General Information**

Chief Bateman commented on the following:

- 1) PSI hasn't been cooperative in providing paramedics for the contract.
- 2) 3 resignations have been received: Jose Lopez-Pacheco, Chris Chasten and Rachel Mammosser.

**CLOSED SESSION**

President: At this time I would ask for a motion to suspend the regular meeting to enter into a closed session per 5 ILCS 120 / 2C (C)(1). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Motion by: Board Secretary Yabsley      Second by: Board Treasurer Schlapp

President: The following members are present; will the clerk please take a roll call:

Roll Call

Board President Johnson – yea; Secretary Phyllis Yabsley - yea (from home);

Treasurer Gary Schlapp – yea; Trustee Marty Schwartz – yea

Motion Carried

President: Also joining the board in closed session are:

Administration present: Chief James Bateman, Deputy Chief Lindblom (Minutes Recorder).

All others were asked to depart from the meeting.

Closed Session began at 5:27 p.m.

President: At this time a discussion can be conducted on the subject as described in the exception list for closed sessions. No other business should be discussed. No official action may be taken in closed session.

President: At this time I would ask for a motion to adjourn the closed session and return to the regular meeting.

Motion by: Trustee Schwartz      Second by: Board Secretary Yabsley

Regular Trustee Meeting reconvened at 5:55 p.m.

President: Will the clerk please take a roll call.

Roll Call

Board President Johnson – yea; Secretary Phyllis Yabsley - yea;

Treasurer Gary Schlapp – yea; Trustee Marty Schwartz – yea  
Motion Carried

**ACTION AFTER CLOSED SESSION**

Board President Johnson entertained a motion to proceed with the revised retirement benefit plan. Motion from Board Treasurer Schlapp and seconded by Board Secretary Yabsley.

Roll Call  
Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea  
Motion Carried

**REPORTS FROM YORKVILLE PLANNING COUNCIL** – F/M Torrence

Nothing to report.

**OTHER BUSINESS OR COMMENTS FROM THE PUBLIC TO COME BEFORE THE BOARD**

No other business to be discussed and no comments were made by the public.

**NEXT REGULAR TRUSTEE'S MEETING**

The next Regular Trustee's Meeting is scheduled for Thursday, July 8, 2021 at 5:00 p.m. at 103 E. Beaver Street, Yorkville, IL 60560.

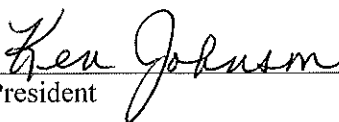
**ADJOURNMENT**

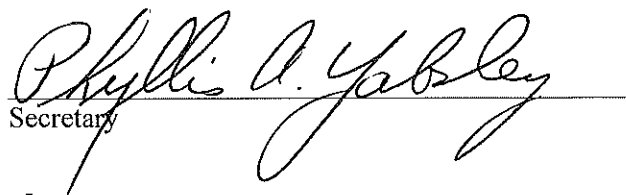
Board President Johnson entertained a motion to adjourn the Regular Trustee's Meeting. Motion by Board Treasurer Schlapp. Seconded by Trustee Schwartz.

Roll Call  
Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea  
Motion carried.

The Trustee Meeting of July 8, 2021 adjourned at 5:57 p.m.

Minutes Approved and Accepted:

  
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President

  
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Secretary